



MILLER RECITAL HALL SET-UP FORM

The Scheduling Department
 Manhattan School of Music
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 New York, NY 10027
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 (917) 493-4479

NAME:	
STUDENT ID #:	PHONE #:
EMAIL ADDRESS:	
INSTRUMENT:	DEGREE:
RECITAL IS: <input type="checkbox"/> Required <input type="checkbox"/> Non-required	
DATE OF RECITAL:	LOCATION:
START TIME OF RECITAL:	END TIME OF RECITAL:

Stage Setup:

Piano Selection: <input type="checkbox"/> 9' Steinway Model D (please note it is not possible to move this instrument offstage)		
Equipment:	How many?	Notes or Special Instructions:
Music Stands?		
Chairs for performers?		
Bass stool?		

Additional Information:

How many audience members do you expect to attend your recital?	
Does any of your repertoire call for pre-recorded or live electronics?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does any of your repertoire require piano preparation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you plan to use the video projector?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If Yes to any of the questions above, please provide more detail below:

OFFICE USE ONLY